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Job Title: Universal Banker
Supervisor: Senior Retail Banking Officer
FLSA Status: Non-Exempt

Job Overview:

Cape Ann Savings Bank is seeking team oriented, positive, and outgoing professionals for multiple Universal Banker Positions.

This role provides a unique opportunity, each day, to perform Teller and / or Personal Banker duties depending on customer needs. Our ideal candidate seeks opportunities to exceed our customer's expectations by offering consistent, efficient, and accurate service when processing their transactions. An expectation of the Universal Banker to build relationships with our customers by recognizing their banking needs; and referring them to experts on our team with each interaction when appropriate.

The ideal candidate will possess retail experience, cash handling, a strong commitment to superior customer service, and close attention to detail. The successful candidate will also have excellent communication skills and a proven ability to interact effectively with customers and colleagues. Proficient use of Microsoft Office and an aptitude for mastering new technology is helpful. Knowledgeable at using, advising on, and engaging customers in digital and other self-service technology.

In addition to working with our engaged and exceptional team members, the successful candidate will be provided with competitive salary and exceptional benefits.

Interested candidates should download and complete an application by visiting:
<https://www.capeannsavings.bank/Employment>.

*Please email completed applications and a resume to: kathryn.melanson@casbank.com
or mail completed application and resume to:*

*Kathryn Melanson, Human Resources
Cape Ann Savings Bank
109 Main Street
Gloucester, MA 01930*