



WWW.CAPEANNSAVINGS.BANK

October 6, 2020

Job Title: Tellers – Full Time

Supervisor: Senior Head Teller

Job Summary:

The Bank Teller will complete deposits, withdrawals, and other financial interactions while providing excellent customer service to all customers.

Education, Preferred Knowledge, Skills and Abilities:

- High School Diploma of the equivalent.
- Excellent verbal communication skills.
- Excellent math skills.
- Trustworthiness and the ability to act with integrity.
- Excellent computer skills
- Thorough understanding of customer service.
- High school diploma or equivalent.
- Previous experience working directly with the public is preferred.
- Cashier experience or student staff member of high school branch desirable.

Interested candidates should download and complete an application by visiting:

<https://www.capeannsavings.bank/Employment>.

Please email completed applications and a resume to: Kathryn.melanson@casbank.com

or mail completed application and resume to:

Kathryn Melanson, Human Resources

Cape Ann Savings Bank

109 Main Street

Gloucester, MA 01930